

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

April 23, 2018

The Sabine County Hospital District Board of Directors met for a Regular Meeting on April 23, 2018 at 5:30 PM in the Sabine County Hospital Board Room.

Present

Phil Yocom, President
Joe McNaughten, Secretary
Earl Willis, Board Member
Byron Starr, Board Member
Diane Powell, District Administrator
Chloe Schafer, EMS Administrator

Others Present

Jacy Daugherty, Administrative Assistant
Jerry Howell, Sabine County Hospital Administrator
Montez McNaughten, Citizen
Pat Ener, Citizen
Brandy Crawford, Citizen
Katherine Crawford, Citizen
Kayla Crawford, Citizen
Tiffani Bradberry, Citizen
Erin Hudson, Citizen
Jacob Wagner, Citizen
Scott Chase, Attorney
Cecil Tatum, Sabine County Reporter
Pennie Ferguson, Daily News & More

- I. Mr. Yocom called the meeting to order at 5:30 p.m.
- II. Mr. McNaughten opened the meeting in prayer.
- III. Public Comments: None
- IV. Mr. Willis moved to approve the March 26, 2018 Regular Meeting Minutes. Mr. Starr seconded. Motion passed by raise of hands.
- V. Mr. Howell presented the Hospital Administrator's Report. Mr. Howell stated that this March was more active than March of last year. Mr. Howell stated that inpatient days are up 9%, swing bed days are up 27%, emergency room visits are up 7%, admits from the

emergency room are up 7%, outpatient visits are down 4%, and clinic visits are down 1%. Mr. Howell stated that Dr. Luther made the decision to discontinue being the primary emergency room physician but will still serve as the physician back-up. Mr. Howell stated that the hospital will be viewing a new electronic medical record software, and if they make a change, it will probably take 6-8 months. Mr. Howell stated that National Hospital Week is May 7-12 and the hospital has some activities planned. Mr. Howell stated that there has been some issues with water getting into the basement of the hospital and Chance Construction is working on a quote to redirect water drainage. Mr. Howell stated that the hospital roof also had some leaks during heavy rains. Mr. Howell said the roof is still under warranty and someone would be out to evaluate and repair the leaks soon. Mr. Howell stated that Arthur Hamilton is the new dietary supervisor, Pam Jacks is the new housekeeping leader, and Odie McKinley has added the duties of accounts payable clerk and purchasing coordinator. Mr. Willis moved to approve the Hospital Administrator's Report. Mr. McNaughten seconded. Motion passed by raise of hands.

- VI. Ms. Schafer presented the EMS Administrator's Report. Ms. Schafer stated that for the month of March, there were 124 total calls. Ms. Schafer stated that there were 18 refusals and no standby and assists for San Augustine County EMS. Ms. Schafer stated that average response time was 10 minutes and 7 seconds. Ms. Schafer stated that there were 97 9-1-1 calls, 4 emergency facility transports, 12 nonemergency facility transports, and 9 medical facility transports. Ms. Schafer stated that most of the transports have been going to Sabine County Hospital and CHI Lufkin. Ms. Schafer stated that Hemphill, the hospital, the nursing homes, Pendleton, and Pineland had the highest call volume. Ms. Schafer stated that the mileage hasn't gone up very much because there were not very many long transfers. Mr. Willis moved to approve the EMS Administrator's Report. Mr. Starr seconded. Motion passed by raise of hands.
- VII. Ms. Powell stated that she and Ms. Schafer would go to the hospital later in the week and see if Sabine County EMS needed any of the Hospital's outdated equipment. Mr. Howell stated that the intent of the hospital is to sell the rest of the equipment to a company who buys used hospital equipment. Mr. Howell stated that any money made from the sale of the equipment would go to Sabine County Hospital District. Mr. Yocom moved to dispose of the equipment listed. Mr. Willis seconded. Motion passed by raise of hands.
- VIII. Mr. Yocom stated that Nursing Home UPL is a lot of work but the pay-off is significant. Mr. Yocom stated that the last time the board talked about Nursing Home UPL, they decided not to pursue it because of the lapse in time it was going to take to get a return because the program had just started. Mr. Yocom stated that Sabine County Hospital District would partner with a nursing home and send money to the program and money made on the return would be split between the district and the nursing home. Mr. Yocom stated that he did not want to move to pursue this because he is leaving the board but wanted to bring it up and inform the new board members of the option. Mr. Yocom stated that Nursing Home UPL would be a good avenue to raise funds for a new EMS station. Mr. Yocom asked Mr. Willis if it was true that he had been in contact with a contractor regarding a new station. Mr. Willis replied that he has been in contact with a contractor and that he did not have a contract yet, but he is close. Mr. Yocom asked Mr. Willis how

he intended to pay for the station to be built. Mr. Willis stated that Sabine County Hospital District would pay for the new station. Mr. Willis said that the contractor asked him about financing and he replied that Sabine County Hospital District is in a rural community and does not have the funds to pay for a new station but that they needed one. Mr. Yocom asked Mr. Willis if he was doing this in the name of the board or in the name of Earl Willis. Mr. Willis responded the board. Mr. Yocom told Mr. Willis that the board has not addressed the issue of building a new station in a while. Mr. Yocom stated that Mr. Willis was exceeding his authority as a board member. Mr. Willis responded that he had not said anything to the contractor about the Sabine County Hospital District Board of Directors. Mr. Yocom reminded Mr. Willis that he had just said that he was representing the board when he contacted the contractor. Mr. Yocom told Mr. Willis that he did not appreciate Mr. Willis involving him in something that the board had not approved. Mr. Yocom stated that before Mr. Willis signed any documents obligating Sabine County Hospital District and the board of directors to something, it needs to be discussed because Mr. Willis is not authorized to do that. Mr. Willis stated that he has not signed any documents on behalf of the board. Mr. Yocom asked how he can be sure that Mr. Willis has not signed any documents on behalf of the board. Mr. Willis responded that Mr. Yocom would know it when he gets the documents. Mr. Yocom asked Mr. Willis again if he had signed any documents. Mr. Willis replied that if the deal goes through someone is going to have to sign documents. Mr. Yocom informed Mr. Willis that he is very close to doing something illegal, in his opinion. Mr. Willis stated that he thought what he was doing was a good thing. Mr. Yocom stated that he is all for building a new station if the district can afford it, but they have not been able to afford it in the past and he doesn't see a change in that, now. Mr. Yocom stated that Sabine County EMS needs a new station and that Nursing Home UPL would be a vehicle that would enable the future board financially to build one. Mr. Yocom stated that he can't stress enough how detailed the work is but the pay-off is big. Mr. Yocom stated that he believes the Sabine County Hospital District could have enough money to build a station within four years of participating in Nursing Home UPL. Ms. Powell stated that we could submit Nursing Home UPL in October, send the funding in January, and receive the return on a quarterly basis after that. Ms. Powell stated that she would put it on the next agenda for the board to discuss. No action taken.

- IX. Ms. Powell stated that she recommends the 3-year Stryker ProCare Service Agreement. Ms. Powell stated that Sabine County EMS had recently had some problems with their stretchers, and had they had the service contract, it would have been fixed at no cost. Ms. Powell stated that the service agreement also included free batteries for the stretchers. Ms. Powell stated that the stair-chairs could be taken off the service contract to make it cheaper because they don't get used very often. Ms. Powell stated that it is just important to be able to have the stretchers serviced and get replacement batteries. Mr. Yocom moved to enter a 3-year service agreement with Stryker for the stretchers. Mr. McNaughten seconded. Mr. Yocom, Mr. McNaughten, and Mr. Starr voted for. Mr. Willis voted against. Motion passed.
- X. Ms. Powell stated that the regular May board meeting date falls on Memorial Day and the board usually moves it to the Monday before. Mr. Willis moved to change the regular

May board meeting date to May 21st. Mr. Starr seconded. Motion passed by raise of hands.

- XI. Ms. Powell stated that the earliest the board can canvass the election is May 8. Mr. Yocom moved to set the meeting date for canvassing the election for Tuesday May 8 at noon. Mr. Starr seconded. Mr. Yocom, Mr. McNaughten, and Mr. Starr voted for. Mr. Willis voted against. Motion passed.
- XII. Executive Session at 6:03 p.m.
 - 1. Discussion with the Hospital Attorney regarding collection of funds.
- XIII. Return to open meeting at 6:14 p.m.
- XIV. Mr. Yocom moved to authorize the attorney to proceed and issue the letter of demand as discussed in executive session. Mr. McNaughten seconded. Mr. Yocom stated, "Let's see who remembers their oath of office, who supports the citizens and tax payers of this county, and who supports Preferred." Mr. Yocom and Mr. McNaughten voted for. Mr. Starr and Mr. Willis abstained. Motion passed.
- XV. Board Member Comments: None
- XVI. Board meeting adjourned at 6:15 p.m.

Tiffani Bradberry, President
Sabine County Hospital District
Board of Directors

Joe McNaughten, Secretary
Sabine County Hospital District
Board of Director