

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

August 26, 2019

The Sabine County Hospital District Board of Directors met for a Regular Meeting on August 26, 2019 at 5:40 PM in the Sabine County Hospital Board Room.

Present

Tiffani Bradberry, President
Byron Starr, Vice President
Pennie Ferguson, Secretary
Jacy Daugherty, District Administrator
Erin Hudson, EMS Administrator

Others Present

Jerry Howell, Sabine County Hospital Administrator
Dee Powell, Citizen
Cecil Tatom, Sabine County Reporter

Absent

Earl Willis, Board Member
Jeremy McDaniel, Board Member

- I. Ms. Bradberry called the meeting to order at 5:41 p.m.
- II. Ms. Bradberry opened the meeting in prayer.
- III. Public Comments: None
- IV. Ms. Ferguson moved to accept the July financials and invoices. Mr. Starr seconded. Ms. Bradberry moved to accept the July 22, 2019 Regular Board Meeting Minutes, August 12, 2019 Special Board Meeting Minutes, and August 19, 2019 Special Board Meeting Minutes. Mr. Starr seconded. Motions passed unanimously.
- V. Mr. Howell presented the Hospital Administrator's report. Ms. Bradberry moved to accept the Hospital Administrator's report. Ms. Ferguson seconded. Motion passed unanimously.
- VI. Mr. Howell presented the Sabine County Hospital 1st and 2nd quarter financials for 2019 and S10 report. Ms. Bradberry moved to accept the Sabine County Hospital 1st and 2nd quarter financials for 2019 and S10 report. Mr. Starr seconded. Motion passed unanimously.

- VII. Ms. Hudson presented the EMS Administrator's Report. Ms. Bradberry moved to accept the EMS Administrator's Report. Mr. Starr seconded. Motion passed unanimously.
- VIII. Ms. Daugherty presented the calculations for the FRO funds distributions for the 1st half of 2019. Ms. Bradberry moved to accept the calculations. Mr. Starr seconded. Motion passed unanimously.
- IX. Ms. Bradberry stated that she learned at the conference she recently attended that the District did not have to keep both recorded and written minutes of meeting, and it was recommended not to keep recorded minutes. Ms. Bradberry moved to adopt a policy to record meetings for the purpose of typing the minutes of the meetings and dispose of the recordings after the minutes are approved. Ms. Ferguson seconded. Motion passed unanimously.
- X. Ms. Bradberry stated that she learned at the conference she recently attended that the District should be keeping more detailed minutes of Executive Sessions. Ms. Bradberry moved to adopt a policy to have the District Secretary or authorized personnel to write in-depth minutes of Executive Session with option to record Executive Sessions as long as the recordings are destroyed after the minutes are typed. Ms. Ferguson seconded. Motion passed unanimously.
- XI. This agenda item was tabled for a later meeting.
- XII. Executive session at 6:35 p.m.
1. Discussion concerning Personnel
- XIII. Returned to open meeting at 7:01 p.m.
- XIV. No action taken.
- XV. Board Member Comments: None
- XVI. Board meeting adjourned at 7:06 p.m.

Tiffani Bradberry, President
Sabine County Hospital District
Board of Directors

Pennie Ferguson, Secretary
Sabine County Hospital District
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