

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

March 26, 2018

The Sabine County Hospital District Board of Directors met for a Regular Meeting on March 26, 2018 at 5:30 PM in the Sabine County Hospital Board Room.

Present

Phil Yocom, President
Joe McNaughten, Secretary
Earl Willis, Board Member
Byron Starr, Board Member
Diane Powell, District Administrator
Chloe Schafer, EMS Administrator

Others Present

Jacy Daugherty, Administrative Assistant
Jerry Howell, Sabine County Hospital Administrator
Montez McNaughten, Citizen
Pat Ener, Citizen
Brandy Crawford, Citizen
Haylee Crawford, Citizen
Mareike Gay, Citizen
Tiffani Bradberry, Citizen
Cohen Hudson, Citizen
Erin Hudson, Citizen
Jack Legind, Citizen
Philip Blair, Citizen
Cecil Tatum, Sabine County Reporter
Pennie Ferguson, Daily News & More

- I. Mr. Yocom called the meeting to order at 5:30 p.m.
- II. Mr. McNaughten opened the meeting in prayer.
- III. Public Comments: None
- IV. Mr. Yocom asked Ms. Powell why there were no financials. Ms. Powell responded that she had to submit UPL and Tobacco Fund and train Ms. Daugherty to do those things, as well. Ms. Powell stated that she would have all of the financials at the next meeting. Mr. McNaughten moved to approve the February 26, 2018 Regular Meeting Minutes. Mr. Willis seconded. Motion passed by raise of hands.

- V. Mr. Howell presented the Hospital Administrator's Report. Mr. Howell stated that, year-to-date, inpatient days were down 8%, swing beds were up 74%, emergency room visits were up 7% with the same amount of admissions from the ER, outpatient visits were down 6%, and clinic visits were up 2%. Mr. Howell stated that the 30th of April is physician appreciation day and the hospital will give recognition to Dr. Luther and Dr. Backofen. Mr. Howell stated that Mike Dickinson began working at the Toledo Bend Clinic and has fit in well. Mr. Howell stated that the hospital hired Perry Vice as director of maintenance. Mr. Howell stated that the hospital completed all the annual safety and education training that's required. Mr. Howell stated that there was a list of equipment attached to his report that the hospital wanted to get rid of and it would be on the agenda next month. Mr. Howell stated that any sale of the equipment will go to Sabine County Hospital District. Mr. Willis moved to approve the Hospital Administrator's Report. Mr. McNaughten seconded. Motion passed by raise of hands.
- VI. Mr. Howell stated that he and Ms. Powell met with Judge Melton and the grant writer for Sabine County. Mr. Howell stated that the grant writer felt strongly that Sabine County Hospital was the only entity that had a chance of being funded through the county. Mr. Howell stated that the title to the equipment bought would revert to Sabine County Hospital District. Mr. Howell stated that what he would propose would be the purchase of a new CT Machine. Mr. Howell stated that the purchase price would be approximately \$300,000 and the grant would cover about \$150,000. No action taken.
- VII. Ms. Schafer presented the EMS Administrator's Report. Ms. Schafer stated that there were 91 total calls for the month of February as opposed to 145 total calls in February of last year. Mr. Yocom asked what might have caused the decrease in call volume. Ms. Schafer responded that there were not as many sick calls and the weather kept people away from the lake and this area. Ms. Schafer stated that there were 17 refusals and some of those were DOAs. Ms. Schafer stated that Sabine County EMS only had to do one standby and assist for San Augustine County EMS. Ms. Schafer stated that response time was down by 30 seconds compared to the previous month and that the average was still around 10 minutes. Ms. Schafer stated that there were 71 9-1-1 calls, 3 emergency facility transfer, 10 nonemergency facility transfers, and 8 medical facility transfers. Ms. Schafer stated that most of the transfers went to Sabine County Hospital and the rest were mostly spread out between Lufkin, Nacogdoches, and the nursing homes. Ms. Schafer stated that, for the zone breakdown, Hemphill had 23 calls, Sabine County Hospital had 16, and others were spread between Pineland, Pendleton, and other areas of the county. Ms. Schafer stated that all of the vehicles were up and running. Mr. Yocom asked when the remount for Med One is scheduled. Ms. Schafer responded that it would be taken to Frazer the first week of August and hopefully be finished by the end of September or beginning of October. Mr. Willis moved to approve the EMS Administrator's Report. Mr. McNaughten seconded. Motion passed by raise of hands.

- VIII. Ms. Powell stated that this item was on the agenda from the previous meeting and it was tabled. Ms. Powell asked if everyone had a chance to look over the changes in the handbook. Mr. Willis responded that he had not read all of them. Mr. Yocom moved to approve the changes made to the Hospital District Administration Handbook. Mr. McNaughten seconded. Mr. Yocom, Mr. McNaughten, and Mr. Starr voted for. Mr. Willis voted against. Motion passed.
- IX. Ms. Powell stated that Mr. Starr needed to be added as a check-signer. Mr. Yocom moved to add Mr. Starr as a signatory to the Sabine State Bank and Southside Bank accounts. Mr. McNaughten seconded. Mr. Yocom, Mr. McNaughten, and Mr. Starr voted for. Mr. Willis voted against. Motion passed.
- X. Ms. Daugherty stated that Sabine County Hospital District will be unable to use the original Early Voting and Precinct 1 polling location and that it needs to be moved to Sabine County Hospital. Mr. Yocom moved to make Sabine County Hospital the Early Voting and Precinct 1 polling location. Mr. Willis seconded. Motion passed by raise of hands.
- XI. Mr. Yocom moved to make the appropriate changes to the Order of Election for the change in polling place. Mr. McNaughten seconded. Motion passed by raise of hands.
- XII. Ms. Yocom stated that the amount of the bid from Linebarger, Goggan, Blair & Sampson, LLP was \$500, the amount of back-taxes owed to Sabine County Hospital District was \$306, the total amount of back-taxes owed on the property was about \$5,100, and the Appraisal District value on the property was \$4,000. Mr. Yocom moved to approve the bid from Linebarger, Goggan, Blair & Sampson, LLP. Mr. McNaughten seconded. Motion passed by raise of hands.
- XIII. Ms. Powell stated that this is a great conference for the new board members to attend. Ms. Powell stated that she needs to book rooms now and cancel the reservation if the new board members do not want to attend. Mr. Yocom moved to allow the board members and any staff Ms. Powell deemed appropriate to attend the Texas Healthcare Trustees Governance Conference in Grapevine, Texas on July 26-28, 2018. Mr. McNaughten seconded. Motion passed by raise of hands.
- XIV. Executive Session at 5:47 p.m.
1. Discussion concerning Personnel.
 2. Discussion with the Hospital Attorney regarding collection of funds.
- XV. Return to open meeting at 7:30 p.m.
- XVI. Mr. McNaughten moved to authorize Ms. Powell and Mr. Yocom to affect and implement all the personnel actions agreed upon in executive session. Mr. Starr seconded. Motion passed by raise of hands.

XVII. Mr. Yocom stated that this item would be tabled until the next regular board meeting.

XVIII. Board Member Comments

XIX. Board meeting adjourned at 7:32 p.m.

Phil Yocom, President
Sabine County Hospital District
Board of Directors

Joe McNaughten, Secretary
Sabine County Hospital District
Board of Director