

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

November 25, 2013

The Sabine County Hospital District Board of Directors met for a Regular Meeting on November 25, 2013 at 5:30 PM in the Sabine County Hospital Board Room 167.

Present

Phil Yocom, President
Earl Willis, VP & Treasurer
Mark Pearson, Member at Large
Diane Powell, Office Manager

Absent

Joe McNaughten, Secretary
Dr. Lana Comeaux, Member

Others Present

Diana Taylor, Sabine County Hospital Administrator
Penny Ferguson, Sabine County Reporter
Billy Dickerson, Maintenance Director Sabine County Hospital

- I. Mr. Yocom called the meeting to order at 5:30 p.m.
- II. Mr. Willis opened the meeting with prayer.
- III. No Public Comments.
- IV. Mr. Pearson moved to accept the consent items. Mr. Willis seconded. Motion carried.
- V. Mrs. Taylor stated the inpatient census days were down 33%, swing bed days were down 6%, the average length of stay was 3.1 days, ER visits are up 6%, and outpatient visits are up 23%, transfers are up 14%, Clinic visits are up 39% from last year. Mrs. Taylor stated Preferred Corporate Management has conducted meeting with ACS (the company who provided the Chargemaster review) regarding helping the Preferred Hospitals with an action plan for ICD-10 implementation. A feasibility study is currently being conducted. A hospital in Clayton, NM has requested a bid from Preferred for management services. The federal government will be charging Preferred an additional 3.5% that will be added on to the Sabine County Hospital's current health insurance plan effective January 1, 2014 this will result in an additional \$70,000 to \$80,000 in expense for the corporate budget. Sabine County Hospital has renewed the contract with Texas A&M for peer review. A sampling of medical charts are sent to Texas A&M each month and are reviewed and evaluated to educate our medical staff. The comments on those reviews are then sent back and reviewed by Medical Staff. Additionally, both Dr. Luther and Dr.

Gulbis participate in peer review conferences each month. Sabine County Hospital Management is currently discussing adding an additional desktop workstation in the corner of the Board Room and assigning all employees a hospital email address which will facilitate being able to distribute information from HR more securely as well as provide a work setting that employees can use to access Health.edu for additional training. Sabine County Hospital will be reporting monthly core measure results to the Preferred Management Board of Directors. Quality measures of everything we do is becoming more and more important. We are receiving updated reports on a regular basis. We have started getting the Health Stream reports regarding patient satisfaction scores. Although it is still very early with not enough statistical data to spot any trends, we have been reviewing reports. Areas that show 100% patient satisfaction are treating patients with courtesy and respect, nurses listening carefully to patients, communication with doctors, and responsiveness of staff. Areas showing need for improvement are cleanliness of hospital environment, pain management, communication about medicines, discharge information and the overall rating of the hospital and transition of care. Patient satisfaction reports from ER callbacks made for the month of October are 355 patients seen in the ED. 117 contact via telephone calls, which is a 33% contact rate. Of those responding to the calls, 99% expressed satisfaction with services (116) with one patient expressing dissatisfaction. We have a signed contract with Dr. Natalia Luraquiz. She will join our group in July 2014 when she completes her Family Practice residency. Rod Troutman will conduct another Risk Assessment Survey with our facility February 11-12, 2014. The hospital conducted a food drive on Friday November 22, 2013 for the Senior Nutrition Center. We exceeded our goal of attaining donations of at least 500 food items with 535 items donated. Recent reports completed for DY2 for DSRIP project, which is expanding primary care through the opening of the Toledo Bend Clinic and expanded hours at the Toledo Bend Clinic. All goals for DY2 were met and exceeded. We will be adding additional metrics for DY3, which include patient satisfaction measurements and diabetic improvement for the clinical measurement. A recent Meaningful Use audit was conducted by CMS for Sabine County Hospital. Meaningful Use was attained by the hospital in March of 2012 and this was a follow up audit requesting additional documentation regarding attestation. Mr. Pearson moved to accept the Hospital Administrators Report. Mr. Willis seconded. Motion carried.

- VI. Mr. Willis stated he would like to see a limit set on the amount of money that could be accrued for prepaid of management fees of one year. Mr. Yocom wanted clarification on the 2013 IGT payments made to date. Ms. Powell stated the payments made in 2012 are \$100, 437.13, \$312,536.54, \$494,999.83, and \$133,704.79. Ms. Powell stated she believes the next payment should be due in January 2014 but has not received anything from HHSC concerning the amount or date. No Action Taken.
- VII. No members of Preferred Management present. Mr. Yocom asked to move this item to the December Agenda. No action taken.
- VIII. Mr. Willis moved to accept the engagement letter from Eide Bailly Audit Firm. Mr. Pearson seconded. Motion carried.

- IX. Mr. Yocom moved to approve the handwritten changes to the Sabine County Hospital District By-Laws. Mr. Pearson seconded. Motion carried.
- X. Mr. Pearson stated before the CT Scan was added to the generator that we receive confirmation from Toshiba that it would not void the service agreement. Mr. Willis moved to accept the bid from DMR for \$16,500, which includes adding the CT scan to the generator. Mr. Pearson seconded. Motion carried.
- XI. Mr. Willis stated that the existing Sprinkler system was not up to state code. Mr. Yocom moved to accept the bid from Simplex Grinnell and DMR and authorize up to \$57,847.00 to bring the existing sprinkler system up to state code. Mr. Willis seconded. Motion carried.
- XII. No Action Taken.
- XIII. Ms. Powell stated that with the price of hotels and conferences increasing she requested that the Sabine State Bank Visa's credit limit be increased from \$5,000 to \$8,000. Mr. Willis moved to increase the credit limit. Mr. Pearson seconded. Motion carried.
- XIV. Ms. Powell stated that with the price of hotels and conferences increasing she requested that the First Bank and Trust MasterCard's credit limit be increased from \$2,000 to \$4,000. Mr. Pearson moved to increase the credit limit. Mr. Willis seconded. Motion carried.
- XV. Mr. Pearson moved to allow all board members and the office manager to attend the THA Conference. Mr. Willis seconded. Motion carried.
- XVI. Board Member Comments:
- Mr. Pearson: No Comment.
Mr. Yocom: No Comment.
Mr. Willis: No Comment.
- XVII. Meeting adjourned at 6:10p.m.

Phil Yocom, President
Sabine County Hospital District
Board of Directors

Joe McNaughten, Secretary
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