

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

March 24, 2014

The Sabine County Hospital District Board of Directors met for a Regular Meeting on March 24, 2014 at 5:30 PM in the Sabine County Hospital Board Room 167.

Present

Phil Yocom, President
Earl Willis, VP & Treasurer
Joe McNaughten, Secretary
Mark Pearson, Member at Large
Dr. Lana Comeaux, Member
Diane Powell, Office Manager

Others Present

Diana Taylor, Sabine County Hospital Administrator
Chris Castille, Acadian Ambulance Service
Monica Keeton, Acadian Ambulance Service
Penny Ferguson, Sabine County Reporter
Brandon Hebert, Acadian Ambulance
Lonnie Johnston, Six-Mile Fire Department
Tony Fruge, Pendleton Harbor Fire Department
Cindy Fruge, Pendleton Harbor Fire Department
Jamie Brasher, Justice of Peace Precinct 2

- I. Mr. Yocom called the meeting to order at 5:30 p.m.
- II. Mr. Willis opened the meeting with prayer.
- III. No Public Comments.

Dr. Comeaux arrived at 5:36.
- IV. Mr. Willis moved to declare unopposed candidates and cancel the May 10, 2014 election. Mr. McNaughten seconded. Motion carried.
- V. Judge Jamie Brasher swore in Sabine County Hospital District Board Members, Phil Yocom, Precinct 1, Lana Comeaux, Precinct 3, Mark Pearson Member at Large.
- VI. Mr. McNaughten moved to leave the officers as they are on the Sabine County Hospital District Board of Directors. Mr. Pearson seconded. Motion carried.

- VII. Mr. Willis moved to accept the February minutes. Mr. Pearson seconded. Motion Carried. Dr. Comeaux moved to accept the financials. Mr. Willis seconded. Motion carried.
- VIII. Ms. Taylor reported the inpatient census days are down 32%, swing bed days are up 75%, average length of stay is 3.1; ER Visits are up 20%, outpatient visits are up 12%, transfers are up 19%, clinic visits are up 8%. Ms. Taylor reported they have seen a slight drop in the Medicare Advantage Plans enrollment for Sabine County. A total decrease of 11 enrolled beneficiaries was noted in the latest CMS reports as of mid-March 2014. Original plans to complete minor remodeling/improvements to the Modular building located behind Toledo Bend clinic have been halted due to the discovery of some unexpected mold within some walls. Further remodeling plans have been halted at this time. Corporate office will be hosting a series of training seminars for ICD 10 preparation to include the medical records, clinics, and providers. The first training date will be in April and Lovey Archie, Amy Cummings, and Laura Crowell will be attending in Abilene. A later meeting will be scheduled for onsite training with our providers. Amazon coding will also be providing training for the hospital staff. Final report has been received from Rod Troutman regarding the IT Risk Assessment Survey held in February. Only minor deficiencies needed correcting. A successful Employee Resource Fair was held at the end of February. All employees with the exception of 4 PRN staff attended and participated. A recent report from the Oklahoma Hospital Association noted that recent Medicare surveys in Oklahoma have been extremely stringent on the regulations and 7-9 surveyors are being sent in and staying for 3 days, even in critical access hospitals. They are strictly following the Condition of Participation and state regulations specifically targeting Infection Control practices, Air handling, and regulations and standards are continually being adhered to. Dr. Natalia Luraguiz has received notification that her Texas license will be issued effective April 1, 2014. Patient satisfaction follow up calls for ER patients saw out of 263 potential phone patients to be contacted, 89 were reached by phone and of those 89, 87 (98%) indicated a positive satisfaction experience with their ER visits and only 2 (2%) indicated a negative experience. Toledo Bend Clinic manager, Amy Cumming, for having the highest number of Preventative Wellness Medicare visits in January of All the Preferred Hospitals. Thirty-eight were done by all hospitals; Toledo Bend had 21 of those. Johnny Luman, Laboratory Director who negotiated a supplies and equipment deal with Fisher Laboratories. His negotiation will save the hospital \$21,000 annually in supplies and at the same time, we will get a new Vitros machine for no additional expense. Laura Crowell has worked towards improving our Next Gen system. She developed a training manual for use in Registration training in Next Gen Financials, a report that will pull by diagnosis codes without having to run the entire database and is coordinating the upgrades that are currently in process for the transition to ICD 10. Mr. Willis moved to accept the Administrators Report. Mr. Pearson seconded. Motion carried.
- IX. No Action Taken.
- X. No Action Taken.

- XI. Dr. Comeaux moved to allow Preferred Management to trade in the existing Vitros Lab Machine. Mr. Willis seconded. Motion Carried.
- XII. Brandon Hebert, Acadian Ambulance Service, stated there were problems with getting the reports to Ms Powell and Ms Taylor in time for the board meeting, however he was correcting this issue prior to the next board meeting, and that they would have these reports prior to the April Board Meeting. Ms. Taylor stated the reports that she was given from Acadian Ambulance were incorrect in her opinion. She stated that reports were showing a very low response time however, it was taking in some or most of the cases over an hour for Acadian Ambulance to be available at the Sabine County Hospital for transfer. Mr. Hebert stated that Emergent transfers are transfers that called in as STAT transfers. Mr. Yocom stated he would like to have more time to look at the reports before discussing this matter further. Mr. Willis stated he would like more time to review the reports prior to discussing. Mr. Yocom stated he would like Mr. Hebert to continue working with Diana Taylor. Mr. Hebert stated Acadian would send an ambulance as soon as possible for the Lufkin and Nacogdoches transfers. He stated that truck would come from Kirbyville. He stated there was some inappropriate behavior by one of the Acadian employees and that employee is no longer an employee of Acadian Ambulance. Mr. Pearson asked whether there were mutual aid agreements in place. Mr. Hebert stated he was still working with Alpha and San Augustine. Mr. Pearson asked about the progress on communications. Monica Keeton, Acadian Ambulance stated she thinks 80 to 90% of the trucks that would cover Sabine County have been taken care of. Mr. Pearson stated he has seen improvement with radio communications. Mr. Hebert stated he has implemented new policies in regards to the San Augustine Nursing Home transfers, he stated they would not be doing those transfers and leaving our county without an Ambulance. No Action Taken.
- XIII. No Action Taken.
- XIV. Mr. Yocom stated the paperwork was sent out in January in order to disburse the funds. Mr. Fruge, Pendleton Harbor Fire Department, stated that Acadian has informed them that Dr. Thompson was not going to be the Medical Director. He stated the new Medical Director should be signing this within the week. Mr. Yocom stated with the accusations of mismanagement of funds he felt that the money should be given to other departments. Dr. Comeaux stated she felt that there should be more time given to the departments. Mr. Yocom stated that the policy states the money will given to the other departments. Mr. Yocom appointed Mr. Pearson and Mr. Willis to recommend a solution at the next board meeting. Tabled.
- XV. Dr. Comeaux moved to change the May meeting date from May 26, 2014 to May 27, 2014. Mr. Pearson Seconded. Motion Carried.
- XVI. Dr. Comeaux moved enter closed session at 6:25p.m.
- XVII. Return to open session at 7:16 pm.

XVIII. Mr. Yocom moved to establish an EMS service and to hire Diane Powell and Duane Keating as the administrative staff for the EMS Service. Mr. Pearson seconded. Motion carried.

XIX. Mr. Willis asked that the board of directors request quotes as well as the Administrator/Director. Mr. Willis moved to allow the board of directors and EMS Administrator/ Director to receive quotes for two ambulances. Mr. Pearson seconded. Mr. Willis, Mr. McNaughten, Mr. Pearson voted yes. Dr. Comeaux voted no. Motion carried.

XX. Board Member Comments:

Mr. Pearson: No Comment.

Mr. Yocom: No Comment.

Mr. Willis: No Comment.

Mr. McNaughten: No Comment.

Dr. Comeaux: No Comment.

XXI. Meeting adjourned at 7:25 p.m.

Phil Yocom, President
Sabine County Hospital District
Board of Directors

Joe McNaughten, Secretary
Sabine County Hospital District
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